



FROM: Carol Parham-Bell, President Houston Chapter

DATE: March 26, 2018

SUBJECT: Nominations for National Officers

The Houston Chapter was appointed by President Lateef Saffore to serve as the Nomination and Election Committee for the 2018 election of **2nd Vice President, Treasurer, Recording Secretary, and Parliamentarian**. The term of office for each position will be four (4) years commencing October 6, 2018 and expiring October, 2022.

Article VI Section 1 of the By-Laws specifies that all financial members of the Association be notified of the process for nomination and election of officers. The total process shall be finalized at least sixty (60) days prior to the beginning of Homecoming.

You are encouraged to nominate a candidate for the offices listed above. Be sure to obtain approval from the candidate before submitting their name. A Candidate Profile page is required for each candidate. All nominations are due by April 28, 2018. Nominations will be closed at our business meeting April 28, 2018 in Atlanta, Georgia. Please mail your nominee's Candidate Profile to:

Cynthia Gray, 13623 Splintered Oak Drive, Houston, TX 77065

ARTICLE IV Section 2. Voting shall be by individual ballot distributed by the Elections Committee during Homecoming. Returned ballots will be safeguarded by the Elections Committee, tabulated and the results announced at Homecoming. Members not attending Homecoming may request an absentee ballot no later than twenty one (21) days prior to the start of Homecoming week and such ballots must be returned post marked no later than seven (7) days prior to the start of Homecoming week.

We know that many of you have the skills required for at least one of these offices. Please "Step up for State" as the WVSUNAA seek to fill these positions with dedicated, qualified alumni who are ready to help propel our Association into the future. A **Candidate Profile** form and duties/responsibilities of the officers is attached. Your support in this essential process is appreciated.