

## MEMORANDUM

TO: Alumni Chapter Presidents, Sports Hall of Famers,  
Local "W" Club Chapters, and Selected WVSU Staff

FROM: Betty C. Spencer, Chair  
WVSU Sports Hall of Fame Committee

RE: Nomination of Prospective Candidates for the WVSU  
Sports Hall of Fame

DATE: April 24, 2016

The West Virginia State University (WVSU) National "W" Club Association requests your support in the identification and nomination of candidates for consideration for possible induction into the WVSU Sports Hall of Fame.

The concept of the WVSU Sports Hall of Fame is to recognize a special category of individuals who by the excellence of their athletic ability and support of the athletic program, have brought recognition and esteem to themselves as well as to West Virginia State University.

All nominations must be postmarked no later than June 15, 2016 and submitted to: Charleston-Institute "W" Club Chapter, Post Office 621, Institute, WV 25112. A form is enclosed to assist you in the filling of your nomination.

The following information is provided to assist you in the nomination process.

### **NOMINATOR MUST QUALIFY UNDER ONE OF THE FOLLOWING:**

- Alumnus of WVSU
- Hall of Famer
- A chartered chapter of the WVSU Alumni Association
- A member of the National "W" Club, Charleston-Institute or Shenandoah Valley Local "W" Club Chapters.

Note: The nominator's responsibility is to provide the committee with documentation of the nominee's honors and athletic achievements.

### **CRITERIA OF NOMINEE (Must qualify under at least one of the following)**

- Must have earned at least two (2) varsity letter at WVSU in a sport for which letter were awarded at that time and in that specific sport. All other sports and times are excluded for this requirement.
- Must have achieved a distinguished coaching career at a college or in a high school.
- Must have obtained success in their athletic endeavor(s) at a recognized professional level through coaching or playing.

Note: All nominees must have completed a waiting period of five (5) years from the time of the graduation class.

## **CRITERIA FOR NON-ATHLETES**

- Honorary recognition shall be bestowed upon one who through leadership, financial support, or other extra-ordinary efforts has made significant contributions to the development of the West Virginia State University and/or its athletic programs.
- The approval of such a candidate shall be determined by the WVSU Sports Hall of Fame Committee. This action shall be recognized as a separate entity from the primary function of the WVSU Sports Hall of Fame Committee. Recommendations can be submitted by written letter.

## **OTHER**

- The WVSU Sports Hall of Fame Committee is empowered to invoke and/or exercise waivers where procedures and requirements are not completely defined.

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If you are interested in participating in the evaluation and rating phase of the selection process, please fill out the form below and return by June 15, 2016 to the WVSU “W” Club, Charleston-Institute Chapter, P.O. Box 621, Institute, WV 25112.

Name: \_\_\_\_\_

Class Year: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City & State: \_\_\_\_\_